|  |  |  |
| --- | --- | --- |
|  |  | The Banks Surgery9 The BanksSilebyLeicestershireLE12 7RD**Tel:** 01509 812343**Fax:** 01509 815992 |

**How we use your medical records**

**Important information for patients**

* This Practice handles medical records in-line with laws on data protection and confidentiality.
* We share medical records with those who are involved in providing you with care and treatment.
* In some circumstances we will also share anonymised patient data for medical research, for example to find out more about why people get ill.
* We share information when the law requires us to do so, for example, to prevent infectious diseases from spreading or to check the care being provided to you is safe.
* You have the right to be given a copy of your medical record.
* You have the right to object to your medical records being shared with those who provide you with care.
* You have the right to object to your information being used for medical research and to plan health services.
* You have the right to have your record amended should it be proven to be inaccurate and to complain to the Information Commissioner’s Office. Please see the Practice privacy notice on the website or speak to a member of staff for more information about your rights.
* For more information ask at reception for a leaflet OR visit our website [www.thebankssurgery.co.uk](http://www.thebankssurgery.co.uk)